



# RecruitWest Pty Ltd®

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ABN: 95 098 515 201

## Weekly Timesheet

Your name

John Smith

Week ending

Sunday 07/03/2010

Company

123 Industrial

Site location

Kalgoorlie

Must be received by:  
**1pm on Monday afternoon**

Send to:  
Fax **08 9368 6255**  
E-mail **admin@recruitwest.com.au**

### Office use ONLY

Day	Date	Start time select am or pm	Finish time select am or pm	Lunch	Total
Monday	01/03/2010	9:00 am / pm	5:00 am / pm	0.5 hrs	7.5 hrs
Tuesday	02/03/2010	9:00 am / pm	5:00 am / pm	0.5 hrs	7.5 hrs
Wednesday	/ / 2010	: am / pm	: am / pm	hrs	hrs
Thursday	04/03/2010	6:30 am / pm	4:30 am / pm	0.5 hrs	9.5 hrs
Friday	05/03/2010	6:30 am / pm	4:30 am / pm	0.5 hrs	9.5 hrs
Saturday	/ / 2010	: am / pm	: am / pm	hrs	hrs
Sunday	07/03/2010	4:00 am / pm	12:00 am / pm	0.5 hrs	7.5 hrs
					<b>41.5 hrs</b>

Location	Productivity
Severance	Site normal
Site post	Travel
Meals	Other

Must be signed by BOTH parties

Your name

John Smith

Signature

Supervisor

Mark Long

Signature

Please notify RecruitWest ASAP – if you have changed address, contact number, banking, and/ or super details.

**YOUR timesheet is YOUR responsibility**